

**METCALF PTO MINUTES**  
**Thursday, January 14, 2010**  
**6:00-7:30PM**  
**Fairchild Lounge**

**ATTENDEES:**

Barb Jacobsen, Amy Coffman, Kara Story, Kathy Wetter, Brian Wetter, Lynn Litwiller, Kelly Mapugay, Patti Koranda, Christine Stauter, Polly Bedford, Bob Piker, Elyse N Winger and anyone else who did not sign in ☺

**WELCOME AND INTRODUCTIONS - Around the room introductions. Barb welcomed everyone, treats were served.**

**PRESIDENTS REPORT**

- Our special guest, Heather Marshall had to cancel, however she will be invited to speak at the next meeting. Questions were asked and answered during the meeting though and are listed below.

**TREASURER'S REPORT**

Account balances as of 12/31/09:

Checking \$2,819.45  
Hayden \$236.48  
Kalin Fund \$250.00  
Foundation \$7,510.18.  
Money Market \$20,103.43

Total \$30,919.54

- PayPal has had over \$1000.00 transferred already in Montage ticket/raffle sales
- Received a \$400 Office Depot gift card which can be used on merchandise
- Discussion regarding how Market Day sales are doing (under \$200 per sale). The question was brought up whether we would like to do Scrip through Great Lakes Scrip instead or in addition to Market Day sales. A vote was not taken, but it was determined that Scrip would not be pursued at this time and Market Day sales will continue. Scrip discussion will be tabled, the link for further research is [SCRIP](#)
- Schnuck's has been added as a merchant who will give a % back to the school of all sales for patrons signed up with them. Bob will be adding it to the bottom of the website.
- \$43,000 in teachers grants have been submitted already, including 5-6 new smartboards. Will wait until after Montage to meet and determine what should be funded.

## ADMINISTRATOR'S REPORT – Dr. Coffman

- The online payment for the AfterSchool Program and lunches is online! It is not currently linked to Skyward, they are working on it (Skyward is on a different server), but within a few days, you should be able to see a manually updated balance. They are also hoping to integrate with WebGrader to send an email automatically to parents when the balance gets low.

## OLD BUSINESS

*December Meeting minutes - Accepted*

### Chair Reports –

*Barb Jacobsen, Montage* – Entertainment has been obtained for Montage – Becky Blaney, “a nationally known comedienne magician”, Improv Mafia from ISU and a Gamma Phi Circus member to perform acrobatics. Bob and Rebecca have been sorting through the auction items lists and will be putting them up on the website as soon as they are ready. There will be a live auction, silent auction and white elephant sales. There is concern that ticket sales are low. Advertising will ramp up now that we are post holiday. A note will also be included in the report cards.

*Patti Koranda, Gym and Swim, Jan 29<sup>th</sup>* – The table tennis instructor for the Wellness program is available and may give instruction or run a tournament. This year, to help make the food go smoother, the plan is to make the sandwiches a little smaller (food is free still). It was suggested to raffle off a pair of Montage tickets along with the regular montage raffle tickets. If Michelle Hardman is available, they may actually try to sell Montage tickets at the Gym & Swim also along with some of the other school activities (games etc.)

*Kathy Wetter, Room Rep* – Email address will be changing. A generic gmail account has been set up [ThomasMetcalfPTO@gmail.com](mailto:ThomasMetcalfPTO@gmail.com) which can be used by all future lead room reps.

*Barb Jacobsen, Mini-Courses, Feb 3<sup>rd</sup>* – Michelle Chow and Barb Rodriguez are going to pull together mini-courses with help from Dr. Coffman and Andrea Markert. There are plenty of people who signed up to teach at registration, just need leaders to guide. PK reminded them that they will need to work closely with her to ensure life guards and gym issues are resolved beforehand.

## NEW BUSINESS

*CAC* - Bob Piker gave a report regarding the netbook initiative that has been approved for U-High. Each student will get a netbook to keep with them through the whole year. It will only increase the technology fee by around \$45 a student. The bonus for Metcalf, is that they will get the old laptop carts that U-High had.

*Lunch Program Questions* – The following questions were asked (and if possible answered) even though Heather Marshall was not present.

*Q:* Are there ingredients lists available for the meals for students with dietary issues?

*A:* A dietician from ISU follows state mandates to ensure the balanced nutrition in the meal. We will be on a 5 week meal rotation, so it is possible that eventually an ingredient list could be developed and meals could be anticipated, however since some of the food arrives pre-packaged, it is difficult to assure that every ingredient would be caught. PK suggested this could be a great project for an ISU health class.

*Q: How is the portion sized determined? Is it different for the different ages?*

*A:* This is one of the things Metcalf did get “dinged” on last year, so they are trying to adhere to state regulations for portion sizes. The older kids are allowed to come back and purchase more ala cart items, however purchasing multiple desserts is not happening anymore.

*Q: Is there still an issue with running out of food?*

*A:* There was one time to Dr. Coffman’s knowledge where there was a 15 minute delay while more food was brought over for some of the Jr. High students, however she wrote them all passes so that they were excused for being late for the next class.

*Q: Can we have a “twitter” type session with Heather to ask these questions or could we have some kind of FAQ on the website?*

*A:* The administration doesn’t monitor twitter – that is Wes Matejka’s department.

**Meeting Adjourned 6:50 pm**

**Next meeting Thursday, February 4, 2010**

<http://www.tmsmontage.com/>